

APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	Jan.	2021	To	31	Dec.	2021

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

United Reformed Church Annan

SC004037

14 Station Road
 Annan
 Dumfries & Galloway

Postcode DG12 6BB

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Revd. Haydn Horace Higton	Minister of Religion (Retired)		Church Meeting
2	Mrs Helen McNairn	Treasurer		Church Meeting
3	Mr Robert William Richardson	Church Elder		Church Meeting
4	Mrs Margaret Jones	Church Elder		Church Meeting
5	Mrs Lyn Copeland Higton	Church Elder		Church Meeting
6	Mr Douglas Maxwell	Church Elder		Church Meeting
7	Mr Robert Mitchell	Church Elder		Church Meeting
8	Mrs Lesley Richmond	Church Elder	As from 07-09-2021	Church Meeting
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Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Mr John James Murray	01/01/2021 – Died 25/03/2021
Revd Alan Philip Poolton	01/01/2021 – Resigned 30 th September 2021

Structure, governance and management

Type of governing document

The governing body of the United Reformed Church is General Assembly. The United Reformed Church Acts 1972, 1981 and 2000 gives the authority under which General Assembly acts. These Acts of Parliament together with the Basis, Structure and Rules of Procedure of the United Reformed Church (as contained in sections A-C of the Manual of the United Reformed Church) contain the foundation documents of the church. The Title Deeds for the Trust known as the United Reformed Church Annan (formerly Congregational Church Annan) were constituted under Feu Charter and recorded with the General Register of Sasines, County of Dumfries on 5th July 1902.

Trustee recruitment and appointment

Those responsible for the general control and management of the administration of the charity in relation to United Reformed Churches are the Elders of the church and the Minister. The congregation call the Minister, who is an ordained Minister of Word & Sacrament in The United Reformed Church; the Elders are elected by the church meeting and ordained as Elders of the United Reformed Church

Objectives and activities

Charitable purposes

To further the religious and charitable work of the church within the local community and beyond.
The charity's restrictions and organisational structure can be found in the Manual of the United Reformed Church (Sections B and D).

Summary of the main activities in relation to these objects

The church has a programme of Worship & Non-Worship events. Our worship services are at present held at 11.00am each Sunday. During 2021 the Elders have continued to review how they might restructure the church for its mission in the next decade. We are committed to exploring the faith as faith for the 21st Century. We take exploring the faith to be a journey in which we can engage & affirm the struggle to live in unity with a variety of views & insights about God. We are a caring Christian Community looking to care for each other & in the community. We endeavour to make our building available for the community & as such have within the last few years refurbished the ground floor of the church & the Hall kitchen so that our premises can best be utilised to suit the requirements of today's society.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

As part of the churches 'outreach' to the world church the congregation give regularly & generously to Christian Aid through the United Reformed Church **Commitment for Life** Project in Bangladesh (£420) and to other charities e.g. Scottish Bible Society (£25) & Fishermen's Mission (£25)
The church is nationally recognised as a '**Fairtrade**' church.

Throughout the year our church premises would normally be used by both church & local organisations thus allowing us to '**outreach**' further into the local community. Organisations such as **Friday Fellowship**, **1st Annan Company Girls' Brigade**, **Knit & Natter Group** and the **Floral Art Club** are all organisations attached to the church and the church is the recognised parent body.

We also provide accommodation on a weekly basis for **The Rainbow Tribe ecumenical youth singing group & Spectrum Ceilidh Band**

and on a regular basis by

7th Annan Brownies and Early Learning Scotland

Sadly due to the Covid-19 restrictions the groups named above have only been free to meet in our premises since September 2021.

Financial review

Brief statement of the charity's policy on reserves

As of June 2016 all of the church funds are held solely in our General Account. Trustee's guidelines require that the church endeavour to maintain the level of reserves held within the General Account at approximately 50% of the churches annual expenditure.

Details of any deficit

In 2021 the Unrestricted Funds i.e. the General Account, shows a deficit of £9378. The church has been open since April 2021 with no Fund Raising activities taking place. But we have continued to make our pledged payments to the URC Ministry & Mission Fund. Overall receipts in 2021 were much lower than in 2020, this is primarily due to the Pandemic since we were unable to hold our Vestry Day or monthly Fund Raising events. We have also seen a marked decrease in the Free Will Offering & Plate. Adding the HMRC Tax Repayment together with donations has still led to the figure being substantially less than in 2020.

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Other optional information

Financial Review

In accordance with the current accounting regulations governing Scottish charities, the accounts are presented on a Receipts and Payments basis. The charity's Statement of Balances is enclosed with this document.

Salient features of the accounts: The churches main source of income is from the Freewill Offering and Plate (£16,796). The church also benefits from the Inland Revenue Charity Repayment, which is made as a result of our claim for monies received as Gift Aid donations (£3621) and donations which this year totalled £1124.

Payments to Charity Trustees: During the year under review payments were made to the Revd Alan P Poolton and the Revd Haydn H Higton.

Revd Alan P Poolton was paid the nationally agreed Ministers stipend for part time ministry from the **United Reformed Ministry and Mission Fund**. Expenses totalling £555 was also reimbursed to the Revd Alan P Poolton to cover costs incurred whilst carrying out his ministerial duties.

Revd Haydn H Higton received a pulpit supply fee of £40 on five occasions for leading worship.

Although temporarily closed for the first 3 months of the year under review due to the Covid 19 Pandemic the church continued to make a contribution to the United Reformed Church **Ministry and Mission Fund** which in 2021 totalled £18,322 (2020 - £ 18,192)

Church Buildings and Manse: Having been advised by the National Synod of Scotland that as United Reformed Church Annan retained the Church Title Deeds at the time of Unification in 2000 then the church buildings & manse are owned by the local church and as such the Church Buildings & Manse are included as an asset on the Statement of Balances.

The local church is responsible for the maintenance of the buildings ensuring that they remain wind and watertight. Any structural or cosmetic changes to the buildings can only be carried out with the approval of the National Synod of Scotland.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	R W Richardson	
Full name(s)	Robert William Richardson	
Position (e.g. Chair)	Church Elder	
Date	19/06/2022	